



PBUSA's simple formula to stop theft

2 people to count cash

- Count cash where it's collected
- Use two unrelated volunteers
- Deposit cash immediately

2 people to sign checks

- Print requirement on checks
- NEVER pre-sign blank checks

2 people to reconcile bank accounts

- At least one reconciler should not have check signing authority
- Reconcile within 30 days of when the statement is issued
- Make bank statements and reconciliations available to officers and members



Who We Are

About Parent Booster USA, Inc.

It's not easy managing a school fundraising group. Volunteers work on a part-time basis and there is often 100% turnover in leadership each year. PBUSA fills the continuity gap by providing:

- 501(c)(3) tax exemption
- State registration services
- IRS 990 filing services
- Bookkeeping tools
- Cloud-based document storage
- Knowledgeable staff to answer your questions



PARENT BOOSTER USA INC.
3554 W. Orange Country Club
Drive, Suite 250
Winter Garden, FL 34787
info@parentbooster.org
(866) 936-6209



ParentBoosterUSA™
parentbooster.org

presents



#ittakes2

TO PREVENT SCHOOL FUNDRAISING THEFT

2preventtheft.org
(866)936-6209
info@parentbooster.org

Theft is a crime of opportunity.



Remove opportunity with stronger financial controls.

2preventtheft.org | #ittakes2

\$663,540
STOLEN IN 2015

...that's a lot of cookie dough!

It happens all the time:

1 a week! Nearly every week, a new case of school fundraising theft is reported in the press.

Check fraud and pocketing cash are the most common schemes used to steal from school fundraising groups.

"NO ONE knew what I was doing. There really was nothing stopping me. I never thought I would get caught."

~Amy L.

THE SOLUTION IS SIMPLE

#ittakes2



L-R: Amy Luebbe, PBUSA Founder Sandra Pfau Englund

About #ittakes2

No one thinks their friend or neighbor is going to steal from the school booster club. However, that high level of trust, combined with a common lack of financial controls, make school fundraising groups easy targets for theft.

Parent Booster USA, Inc. joins with Amy Luebbe, a mom convicted of stealing, to share the lessons learned and to provide a simple solution for stopping theft from happening at your school.



2preventtheft.org

(866)936-6209

info@parentbooster.org